Ground Rules

FTSE Value-Stocks China A-Share Index
v2.3
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Section 1

Introduction

1.0 Introduction

1.1 General

1.1.1 This document sets out the ground rules (the “Ground Rules”) for the construction and maintenance of the FTSE Value-Stocks China A-Share Index (the “Index”), a value-based index designed by Value Partners Index Services Limited (“VP”) and created, calculated and maintained by FTSE International Limited (“FTSE”).

1.1.2 The Index will follow the FTSE China A Index Series Ground Rules for the treatment of free float, liquidity and corporate actions and events. The FTSE China A Index Series ground rules are available on the FTSE Russell website.

1.1.3 The Index is calculated and published in Renminbi (Chinese Yuan), Hong Kong and US dollars.

1.1.4 The Index is calculated in real time and published every 15 seconds.

1.2 Index Objective

1.2.1 The Index is an investable index comprising 50 A share classes of equity that trade on either the Shanghai or Shenzhen stock exchanges selected by FTSE Russell and VP.

1.3 FTSE Russell


1.4 FTSE Russell hereby notifies users of the index that it is possible that circumstances, including external events beyond the control of FTSE Russell, may necessitate changes to, or the cessation of, the index and therefore, any financial contracts or other financial instruments that reference the index or investment funds which use the index to measure their performance should be able to withstand, or otherwise address the possibility of changes to, or cessation of, the index.

1.5 Index users who choose to follow this index or to buy products that claim to follow this index should assess the merits of the index’s rules-based methodology and take independent investment advice before investing their own or client funds. No liability whether as a result of negligence or otherwise is accepted by FTSE Russell for any losses, damages, claims and expenses suffered by any person as a result of:
• any reliance on these Ground Rules, and/or
• any errors or inaccuracies in these Ground Rules, and/or
• any non-application or misapplication of the policies or procedures described in these Ground Rules, and/or
• any errors or inaccuracies in the compilation of the Index or any constituent data.
Section 2

Management Responsibilities

2.0 Management Responsibilities

2.1 FTSE International Limited (FTSE)

2.1.1 FTSE is the benchmark administrator of the index.¹

2.1.2 FTSE is responsible for the daily calculation, production and operation of the index and will:
- maintain records of the index weightings of all constituents;
- make changes to the constituents and their weightings in accordance with the Ground Rules;
- apply the changes resulting from the reviews as required by the Ground Rules;
- publish changes to the constituent weightings resulting from their ongoing maintenance and the periodic reviews.
- disseminate the indexes.

2.1.3 FTSE is also responsible for monitoring the performance of the Index throughout the day and will determine whether the status of the Index should be Firm, Held or Indicative (see Appendix E).

2.2 VP Responsibilities

2.2.1 VP is responsible for undertaking the Index screening review (as set out in Section 5) of the Index. VP will provide FTSE with a list of new constituents at the semi-annual review.

2.3 Status of These Ground Rules

2.3.1 These Ground Rules set out the methodology and provide information about the publication of the FTSE Value-Stocks China A-Share Index.

2.3.2 The Ground Rules shall be written in both Chinese and English versions, the English version shall prevail.

¹ The term administrator is used in this document in the same sense as it is defined in Regulation (EU) 2016/1011 of the European Parliament and of the Council of 8 June 2016 on indices used as benchmarks in financial instruments and financial contracts or to measure the performance of investment funds (the European Benchmark Regulation).
2.4 **Amendments to These Ground Rules**

2.4.1 These Ground Rules shall be subject to regular review by FTSE Russell to ensure that they continue to best reflect the aims of the index series. Any proposals for significant amendments to these Ground Rules will be subject to consultation with FTSE Russell advisory committees and other stakeholders if appropriate. The feedback from these consultations will be considered by the FTSE Russell Governance Board before approval is granted.
Section 3

FTSE Russell Index Policies

3.0 FTSE Russell Index Policies

These Ground Rules should be read in conjunction with the following policy documents which can be accessed using the links below:

3.1 Corporate Actions and Events Guide

3.1.1 Full details of changes to constituent companies due to corporate actions and events can be accessed in the Corporate Actions and Events Guide using the following link:

Corporate_Actions_and_Events_Guide.pdf

3.2 Index Policy for Trading Halts and Market Closures

3.2.1 Guidance for the treatment of index changes in the event of trading halts or market closures can be found using the following link:

Index_Policy_for_Trading_Halts_and_Market_Closures.pdf

3.3 Index Policy in the Event Clients are Unable to Trade a Market

3.3.1 Details of FTSE Russell’s treatment can be accessed using the following link:

Index_Policy_in_the_Event_Clients_are_Unable_to_Trade_a_Market.pdf

3.4 Recalculation Policy and Guidelines

3.4.1 The Index is recalculated whenever errors or distortions occur that are deemed to be significant. Users of the Index are notified through appropriate media.

For further information refer to the FTSE Russell Recalculation Policy and Guidelines document which is available from the FTSE Russell website using the link below or by contacting info@ftserussell.com.

Recalculation_Policy_and_Guidelines_Equity_Indexes.pdf

3.5 Policy for Benchmark Methodology Changes

3.5.1 Details of FTSE Russell’s policy for making benchmark methodology changes can be accessed using the following link:

Policy_for_Benchmark_Methodology_Changes.pdf
Section 4

Eligible Securities

4.0 Eligible Securities

4.1 Universe Selection Criteria

Each security must be a A Share classes of equity that traded on either the Shanghai or Shenzhen stock exchanges. In determining the full market capitalisation of a company for screening purposes, all share classes are included, while only the eligible classes are included in the index weighting.

4.1.1 All China A Share classes of equity in issue will be eligible for Index inclusion and referred to in this document as the China A-Share Investable Universe.

4.1.2 Securities designated “Special Treatment (ST or ‘ST)” are not eligible for inclusion in the index. If a constituent is designated as ‘Special Treatment’ by the exchange, it will normally be deleted from the index in line with the next semi-annual review or with the next underlying FTSE China A Index Series quarterly review.

4.2 Investable Universe

Each company in the defined universe will be subject to three investability screens stated below so as to qualify as candidates in the China A-Share Investable Universe. These are size, liquidity and free float.

4.2.1 Liquidity

Each security in the defined universe will be tested for liquidity by calculation of its median daily trading per month. The median trade is calculated by ranking each daily trade total and selecting the middle ranking day. Daily totals with zero trades are included in the ranking, therefore a security that fails to trade for more than half of the days in a month will have a zero median trade.

A non-constituent which does not turnover at least 0.05% of the company’s total shares in issue (after the application of any investability weightings) based on their median daily trade per month for at least ten out of the twelve months prior to a periodic review will not be eligible for inclusion in the Index.

An existing constituent which does not turnover at least 0.04% of the company’s total shares in issue (after the application of any investability weightings) based on their median daily trade per month for at least eight of the twelve months prior to a periodic review will be removed from the Index.

New issues which do not have a twelve month trading record must have a minimum three month trading record when reviewed. They must turnover at least 0.05% of their free float adjusted shares...
based on their median daily trade per month in each month since their listing. This rule will not apply to new issues added under the Fast Entry Rule (see Rule 7.3.1).

The liquidity of each Index constituent is screened at the FTSE China A Index Series annual review in March of each year.

4.2.2 **Free Float**

Constituents of the Index are adjusted for free float and foreign ownership limits.

Further details on free float restrictions can be accessed using the following link:

[Free_Float_Restrictions.pdf](#)

If in addition to the above restricted holdings, the company’s shareholders are subject to legal restrictions, including foreign ownership restrictions, that are more restrictive, the legal restriction will be applied.

4.2.3 **Size Requirement**

The investable market capitalisation (i.e. after free float adjusted market capitalisation) of a company must be at least 0.1% of the total investable market capitalisation of all the companies which can pass through the Size, Liquidity and Free Float requirements of the FTSE China A Index Series.
Section 5

Index Screening

5.0 Index Screening

VP will screen each security in the China A-Share Investable Universe and each will be ranked by three sets of value-investing screening criteria, namely Contrarian, Quality and Valuation screenings.

**China A-Share Investable Universe**

Highest

Valuation

Dividend yield

Quality

ROE

Contrarian

Operating profit margin

Net gearing

Consensus buy

Filtering mechanism to remove unattractive value investment

50 stocks with lowest P/E ratio

Weighted investable market capitalization and capped individually at 10%

**FTSE Value-Stocks China A-Share Index**

50 quality value stocks in China
5.1 **Contrarian Screening**

5.1.1 Contrarian screening aims to avoid following the herd. Companies in the investable universe covered by more than 10 analysts in the forecast recommendation with a buy recommendation from over 80% of analysts will be screened out. The screening criteria will change if the index constituent selection criteria in Rule 5.4.2 is not meet. For further details, please refer to Rule 5.4.2.

5.2 **Quality Screening**

5.2.1 Quality screening is applied to avoid value traps, based on the following three fundamental factors:

A. 3-year Average Return on Equity = \( \frac{\text{ROE}_1 + \text{ROE}_2 + \text{ROE}_3}{3} \) where \( \text{ROE}_1 \), \( \text{ROE}_2 \), and \( \text{ROE}_3 \) refer to the return on equity for the previous three fiscal years, respectively. \( \text{ROE} = \frac{\text{Net Income before Preferred Dividends} - \text{Preferred Dividend Requirement}}{\text{Average of Last Year's and Current Year's Common Equity}} \times 100 \)

B. Operating Profit Margin = Operating Income / Net Sales or Revenues \( \times 100 \)

C. Net Gearing = (Total Debt – Cash) / (Asset – Liability)

5.2.2 Companies in the China A-Share Investable Universe will be ranked by each of the factors. The worst 15% among the companies in each factor in terms of ordinal ranking will then be screened out.

5.3 **Valuation Screening**

5.3.1 Valuation screening helps to identify relatively under-valued constituents in the China A-Share Investable Universe.

A. Dividend Yield – All companies in the China A-Share Investable Universe will be ranked by trailing twelve month dividend yield in descending order. Those companies in the bottom 25% in terms of ordinal ranking will then be screened out.

B. Forecast Price-to-Earnings – All the remaining companies (after all the above screenings) will then be sorted by consensus forecast forward one year price-to-earnings ratio (“PE ratio”) in ascending order. Those companies with negative forward PE ratios will be screened out. If forward one fiscal year end date is less than three months after the review date, then forward two year price-to-earnings ratio will be used in calculation instead.

5.4 **Index Constituent Selection**

5.4.1 From the China A-Share Investable Universe, the companies passing through all the screenings above are ranked by PE ratio and the 50 companies with the lowest PE ratio are selected to be the constituents of the Index.

5.4.2 If the number of companies passing through all the screenings specified in Rules 5.1 to 5.3 is less than 50 stocks, the following will be applied:

A. If the number of companies is greater than 40 and less than 50, the Index will comprise less than 50 stocks until the next review.

B. If the number of companies is less than or equal to 40, the contrarian screening criteria in Rule 5.1 will change such that companies in the China A-Share Investable Universe covered by more than 10 analysts in the forecast recommendation with a buy recommendation from over 90% of analysts will be screened out. The screening process in Rules 5.2 to 5.3 will continue to apply. Thereafter, if the number of companies passing through the screenings in Rules 5.1 to 5.3 remain less than or equal to 40, companies in the China A-Share Investable Universe covered by more than 10 analysts in the forecast recommendation with a buy recommendation from all analysts will be screened out.
Section 6

Periodic Review of Constituent Companies

6.0 Periodic Review of Constituent Companies

6.1 Semi-annual Review

6.1.1 Reviews will be conducted on a semi-annual basis in May and September using data as at the last working day in April and August respectively. For each review, the process of index construction is carried out as stated in Sections 4 and 5.

6.1.2 VP will provide FTSE Russell with the Index review five business days after the month end before the semi-annual review effective date. Any constituent changes will be implemented after the close of business on the third Friday (i.e. effective Monday) of May and September.

6.2 Weighting Method

6.2.1 The 50 constituents in the Index are weighted by investable market capitalisation.

6.3 Capping

6.3.1 At the semi-annual review any constituents whose weights are greater than 10% are capped at 10% using prices adjusted for corporate actions as at the close of business on the second Friday in May and September. The weights of all lower ranking constituents are increased correspondingly. The weights of lower ranking constituents are then checked and if they exceed 10% they are also capped at 10%. This process is repeated until no constituent weight exceeds 10%. The capping is implemented after the close of business on the third Friday in May and September based on the constituents, shares in issue and free float on the next trading day following the third Friday of the review month.

6.4 Amendments to the Index Methodology

6.4.1 Any changes and exceptions to this methodology may only be made by FTSE Russell and VP. Any material changes will be announced through appropriate media before implementation.
6.5 **Periodic Capping Review**

6.5.1 In addition to the semi-annual reviews in May and September, there are capping reviews in March, June and December which will be in accordance with the review of free float and shares in issue undertaken by FTSE China A Index Series. If any constituent has resulted in a weighting above 15% of the FTSE Value-Stocks China A-Share Index (based on the close of business on the second Friday of March, June and December, taking into account the review undertaken by FTSE China A Index Series), a full capping review of the index will be implemented effective after close of business on the third Friday of that month. The capping methodology will be as detailed in Rule 6.3.
Section 7

Changes to Constituent Companies

7.0 Changes to Constituent Companies

Changes to the constituents of the Index will be in line with the treatment of corporate events in the FTSE China A Index Series.

7.1 Removal

7.1.1 If an existing constituent is acquired for cash, or ineligible paper, or by a non-quoted company, then the existing constituent is removed on the date of the acquisition.

7.1.2 Constituents removed from the FTSE China A Index Series will be automatically removed from the Index.

7.1.3 Constituents which are removed, but which continue to trade will be considered for re-inclusion to the Index at the next review.

7.2 Mergers, Restructuring and Complex Takeovers

7.2.1 If the effect of a merger or takeover is that one constituent is absorbed by another constituent in the Index, the resulting company will remain a constituent of the Index.

7.2.2 If an existing constituent is acquired for eligible shares (or a combination of eligible shares and cash) by a quoted non-constituent, then the purchasing company will be considered for inclusion in the next review. The vacancy created will not be filled until the next review.

7.2.3 If a constituent company splits so as to form two or more companies, and the resulting companies are eligible* for inclusion in the FTSE China A Index Series, then the resulting companies will be eligible to continue as constituents for the Index. The Index will comprise more than 50 companies until the next review.

*Where a split results in the inclusion of ineligible non-equity, the security will remain in the index for 2 trading days and then be deleted at market price or if no market price is available, at zero value.

Where the market price of an eligible company resulting from the split is unavailable and the trading date remains unknown after 20 business days it will be deleted at zero value.

7.3 New Issues

7.3.1 If a new issue is so large that the effectiveness of the Index as the market indicator would be significantly and adversely affected by its omission, FTSE Russell may decide to include the new issue as a constituent of the Index. To qualify, the company must be a “Fast Entry” into the FTSE China A Index Series (please see Appendix D for the definition of Fast Entry). In addition, the
investable market capitalisation (i.e. after free float adjusted market capitalisation) of the new issue must be ranked in the top 10 of the existing China A-Share Investable Universe (see Section 4).

7.3.2 FTSE Russell will provide VP data of the new issues. VP will then conduct the index screening process (as set out in Sections 4 and 5) to determine the eligibility of the Fast Entry. VP will inform FTSE Russell two business days* prior to the listing if the Fast Entry has passed the relevant screening criteria to become a constituent of the Index, and an extra index review apart from the periodic semi-annual index review will be conducted (see Rule 7.6).

7.3.3 Any changes in the composition of Index constituents triggered by the Fast Entry will be implemented after the close of Index calculation on the fifth business day of official trading and advance notification will be given accordingly.

Note: if the implementation date of the Fast Entry into the Index is less than ten business days prior to the 30 April and 31 August, FTSE Russell and VP may consider delaying the implementation date of the Fast Entry into the Index until the next semi-annual review.

7.3.4 New issues of companies which do not qualify for Fast Entry under Rule 7.3.1 (but which meet the criteria for eligible securities set out in Section 4) will be eligible for inclusion at the next review, if passing the relevant screening criteria to become a constituent of the Index at that time.

7.3.5 For the purpose of this Section 7, a company which is relisted following suspension or is reorganised or renamed or which arises from a demerger or complex reorganisation of another company which is not an existing constituent, shall not be considered to be a new issue. However, an Initial Public Offering (IPO) which arises from a demerger shall be considered as a new issue.

7.4 Suspension of Dealing

7.4.1 If a constituent is suspended it may remain in the Index, at the price at which it is suspended, for up to 20 business days. During this time FTSE Russell may delete the constituent immediately at zero value in cases where it is expected that the constituent will not recommence trading.

7.4.2 Where a suspension of a constituent lasts beyond noon on the twentieth business day (and the option to remove the constituent has not been exercised), the constituent will normally be deleted from the Index on the twenty-first trading day at zero value. Where suspension is for a reason not to the detriment of the constituent and its suspension is expected to be short-term, it may be retained at its suspension price.

7.5 Relisting of Suspended Constituents

7.5.1 Securities which on relisting will not re-enter the Index, however the relisted stock will be considered for inclusion at the next review.

7.6 Intra Review Capping

7.6.1 When a new constituent has been added to the Index as the result of a corporate event, and the weight of this new addition is greater than 10% of the Index, the Index will be capped intra review. Any constituents whose weights are greater than 10% are capped at 10%. The weights of all lower ranking constituents are increased correspondingly. The weights of lower ranking constituents are then checked and if they exceed 10% they are also capped at 10%. This process is repeated until no constituent weight exceeds 10%.
Appendix A: Eligible Markets, Exchanges & Exchange Rates

Markets eligible for the FTSE Value-Stocks China A-Share Index

<table>
<thead>
<tr>
<th>Region</th>
<th>Country</th>
<th>Exchange Location</th>
<th>Market Section(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asia Pacific</td>
<td>China (the People’s Republic of China)</td>
<td>Shanghai</td>
<td>Main Board</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Shenzhen</td>
<td>Main Board and SME Board</td>
</tr>
</tbody>
</table>

Foreign Exchange Rates

The foreign exchange rates used in the calculation of the Index are Reuter’s real-time spot rates.

The Index is calculated in Renminbi (Chinese Yuan), Hong Kong and US dollars. Non Renminbi denominated constituent prices are converted to Renminbi in order to calculate the Index.

The real-time foreign exchange rates are used throughout the period of calculation (see Appendix B). Therefore foreign exchange movements are taken into account in the Index calculation for each constituent even though the underlying market for that constituent may be closed.

The foreign exchange rates received from Thomson Reuters at the closing time of the Index (15:00, local time, see Appendix B) are used to calculate the final Index levels and are termed the “closing FTSE Value-Stocks China A-Share foreign exchange rates”.
## Appendix B: Index & Market Opening and Closing Hours

<table>
<thead>
<tr>
<th>Index</th>
<th>Open</th>
<th>Close</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTSE Value-Stocks China A-Share Index</td>
<td>09:30</td>
<td>15:00</td>
</tr>
<tr>
<td>Stock Market Trading Times:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shanghai</td>
<td>09:30</td>
<td>11:30</td>
</tr>
<tr>
<td></td>
<td>13:00</td>
<td>15:00</td>
</tr>
<tr>
<td>Shenzhen</td>
<td>09:30</td>
<td>11:30</td>
</tr>
<tr>
<td></td>
<td>13:00</td>
<td>15:00</td>
</tr>
</tbody>
</table>

All times are local China time.

The Index is calculated on each day which trading takes places on either Shanghai and Shenzhen stock exchanges.
Appendix C: Index Algorithm and Calculation Method

The Index is calculated using the algorithm described below.

\[
\sum_{i=1}^{N} \left( \frac{p_i \times e_i \times s_i \times f_i \times c_i}{d} \right)
\]

Where,

- \( i = 1, 2, \ldots, N \)
- \( N \) is the number of securities in the Index.
- \( p_i \) is the latest trade price of the component security (or the price at the close of the Index on the previous day).
- \( e_i \) is the exchange rate required to convert the security's currency into the Index's base currency.
- \( s_i \) is the number of shares in issue used by FTSE Russell for the security, as defined in these Ground Rules.
- \( f_i \) is the Investability Weighting Factor to be applied to a security to allow amendments to its weighting, expressed as a number between 0 and 1, where 1 represents a 100% free float. This factor is published by FTSE Russell for each security in the underlying index.
- \( c_i \) is the Capping Factor to be applied to a security to correctly weight that security in the index. This factor maps the investable market capitalisation of each stock to a notional market capitalisation for inclusion in the Index.
- \( d \) is the divisor, a figure that represents the total issued share Capital of the Index at the base date. The divisor can be adjusted to allow changes in the issued share Capital of individual securities to be made without distorting the Index.
Appendix D: Fast entry in the FTSE China A Index Series

The terms “Index” and “Ground Rules” in this Appendix D refer to the FTSE China A Index Series and the FTSE China A Index Ground Rules respectively.

If, in the view of the FTSE Asia Pacific Advisory Committee, a new issue is so large (i.e. its full market capitalisation amounts to 0.5% or more of the full capitalisation of the FTSE China A All-Share Index, before the application of individual constituent investability weightings) that the effectiveness of the index as a market indicator would be significantly and adversely affected by its omission, the FTSE Asia Pacific Advisory Committee will normally decide to include the new issue as a constituent of the FTSE China A50 Index and therefore the FTSE China A 200 Index, the FTSE China A 600 Index and the FTSE China A All-Share Index, after the close of business on the fifth day of official trading.
Appendix E: Status of Index

The Index is calculated in real time and may exist in the following states:

A. Firm
   The Index is being calculated using trade prices from the Shanghai and Shenzhen stock exchanges for all constituents during the official opening and closing hours of the Index (the “Official Index Period”) (see Appendix B).
   The official closing value for the Index is the last Index value calculated at the end of the Firm period.

B. Closed
   When the Index has ceased all calculations for the day, the message ‘CLOSED’ is displayed against the Index value.

C. Held
   During the Firm period, the Index has exceeded pre-set operating parameters and calculation has been suspended pending resolution of the problem. The message ‘HELD’ is displayed against the last Index value calculated.

D. Indicative
   If there is a system problem or a situation in the market that is judged to be affecting the quality of the constituent prices at any time when the Index is being calculated, the Index will be declared Indicative. The message ‘IND’ will be displayed against the Index value.

The Official Index Period is set out in Appendix B. Variations to the official hours of the Index are published by FTSE Russell as appropriate.

The Index is calculated on each day which trading takes places on either Shanghai or Shenzhen stock exchanges.
Appendix F: Further Information

A Glossary of Terms used in FTSE Russell’s Ground Rule documents can be found using the following link:

Glossary.pdf

Further information on the FTSE Value-Stocks China A-Share Index is available from FTSE Russell.

For contact details please visit the FTSE Russell website or contact FTSE Russell client services at info@ftserussell.com.

Website: www.ftserussell.com